

**REPUBLIC OF RWANDA**



**RWANDA UTILITIES REGULATORY AGENCY**

**SHORT CODE APPLICATION FORM**

**REQUIREMENTS FOR SHORT CODE APPLICATION**

1. Application letter explaining the purpose of Short Code
2. Bank Slip of 25,000 Rwf (to be paid to RURA, Account: **120.11.27** BNR)
3. Business Registration Certificate (for Companies)
4. Well filled application form

**1. LICENSEE IDENTIFICATION**

- a) Applicant's Name: \_\_\_\_\_
- b) Legal Type:  Company  Government  
 NGO  Other: \_\_\_\_\_
- c) Business Registration Certificate Number (for company) : \_\_\_\_\_
- d) Physical Address: Province: \_\_\_\_\_ District: \_\_\_\_\_ Sector: \_\_\_\_\_
- e) PO Box \_\_\_\_\_
- f) E-mail: \_\_\_\_\_ Website: \_\_\_\_\_
- g) Tel: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**2. CONTACT PERSON**

- a) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_
- b) National ID/Passport No: \_\_\_\_\_
- c) Physical Address: Province: \_\_\_\_\_ District: \_\_\_\_\_ Sector: \_\_\_\_\_
- d) PO Box: \_\_\_\_\_
- e) Job description: \_\_\_\_\_
- f) E-mail: \_\_\_\_\_
- g) Tel: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax \_\_\_\_\_

**3. SHORT CODE INFORMATION**

- a) Short Code Type:  Voice  SMS  USSD (Unstructured Supplementary Service Data)  
b) Short Code Requested (in order of preference): 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**4. PROGRAM INFORMATION**

- a) Program Name: \_\_\_\_\_  
b) Program Period:  Permanent  
 Temporary: From: \_\_\_/\_\_\_/\_\_\_ To: \_\_\_/\_\_\_/\_\_\_  
c) Program Type:  Subscription  Interactive media  Voting  
 General use  Information Services  Alerts  
 Mobile marketing  other: \_\_\_\_\_

d) Provide a detailed description of the program

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**5. BILLING SYSTEM**

- a) Billing model:  Toll Free (free for the caller)  
 Standard pricing  
 Premium

Date: \_\_\_\_\_

Names and Signature: \_\_\_\_\_